


FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

ACADEMIC YEAR 2016-2017

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: Most Holy Trinity School
 CITY: Detroit, MI

ADMINISTRATOR'S SIGNATURE:  DATE: May 9, 2017

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. September 16, 2016	9:00am	2:17	167	Start of the school year. Be sure doors and windows are closed.
2. October 24, 2016	3:00pm	2:08	148	Please make sure your doors and windows are closed.
3. November 15, 2016	1:00pm	2:28	152	Good job.
4. January 11, 2017	8:42am	3:32	161	Cold but fast. Teacher reminded to keep door closed but unlocked.
5. February 16, 2017	12:00pm	2:04	163	Lunch hour. Outdoor recess.
Date of Tornado Drill				
Time of drill				
Minutes to shelter				
Number of people sheltered				
Comments				
1. December 20, 2016	12:25pm	2:27	158	All students quietly sheltered and dismissed.
2. March 28, 2017	8:45am	2:00	166	All students successfully sheltered and dismissed.
Date of Shelter-in-Place Drill				
Time of drill				
Reason for drill (i.e. hazardous, weapons, intruder)				
Number of people sheltered				
Comments				
1. October 17, 2016	11:00am	intruder	183	Good job. No one was in sight.
2. January 12, 2017	12:40pm	weapons	162	Very quiet.
3. May 9, 2017	2:00pm	Intruder	186	8 th grade needs to be more quite everyone else was invisible.

Post a copy of this file on your school website.
 At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
 305 Michigan Avenue - 7th floor
 Detroit, MI. 48226