

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

ACADEMIC YEAR 2017-2018

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: Most Holy Trinity School

CITY: Detroit, MI

ADMINISTRATOR'S SIGNATURE: 

DATE: 11/10/2017

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. August 31, 2017	9:00am	2:25	158	All doors closed some windows open. Safe evacuation too assigned areas
2. September 28, 2017	9:00am	1:53	142	Most doors closed one open, Some windows open. Safe evacuation to assigned areas
3. October 26, 2017	9:00am	1:50	150	All doors closed some windows open. Safe evacuation to assigned areas
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██████████	██████			
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. November 10, 2017	1:00pm	2:51	141	All classrooms evacuated students sheltered in hallways
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Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. November 6, 2017	9:00am	2:11	138	All doors were locked. One classroom had the lights on.
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██████████	██████			

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226